

## **FRIENDS OF HOMEFIELD**

Committee meeting held on Tuesday 2<sup>nd</sup> June 2015 at 7.30pm

At East Worthing Community Centre

**1. Present and Apologies**, Rob Sisk, Pam Bennett, John Smith, George Hamilton, Andy Farwell-Cooke, Mike and Mo Bailey, Jon Taylor and Joanna Broad and Janette Taylor from East Worthing Festival.

Apologies - Sarah Cutler, Sarah Noll, Bob Ellis, Tom Wye, Pam Springthorpe.

**2. Minutes of last meeting** – These were agreed and signed.

Rob introduced Joanna and Janette who had agreed to come and discuss us joining in with them for the East Worthing Festival. They told us that they had been running the festival for about 12 years, 9 of them in Homefield Park. As well as stalls they had entertainment and a small car boot sale and they run a shop opposite the pub in Ham Road which helps with funding. They were happy for us to have a stall and it wouldn't cost us anything. They charged for businesses only and for burger stall, ice cream, tea and cakes etc. It will be held on Saturday 1<sup>st</sup> August from 2-5pm approx. depending on the weather. They have tables and gazebos which they have bought over the years. They appear to have enough helpers but could do with stewards for the car boot sale. Their main problem was publicity and we agreed to mention on our website and on Facebook page. We could also help with this. We need to decide what we will do and let them know by our next meeting when they will attend again.

**3. Any Matters Arising** - The Clean Up and Treasure Hunt went well and the children enjoyed it.

Thanks to George and Pam for organising the Treasure Hunt and to members and children who helped with the Clean Up. Pity some of the Skate Park users decided to throw more rubbish down shortly after and say they like it to be messy! It was questioned why the skatepark should be resurfaced when the users aren't bothered about it being done or about it being kept tidy. Also they removed the sewer cover to use in the skate park on two consecutive days and after Pam reporting it these have now had to be replaced with new, hopefully more secure, covers.

Rob has informed Peter Whish about some branches in the park which need cutting back and will contact him about meeting up. One of the oak tree branches on the mound was already on their list to be cut back next week. It was decided that a Wednesday or Friday as suggested by Peter Whish for a Tree Walk would not be suitable and a weekend would be best. John will try and contact the Wildlife Trust to see if they could help. Rob also asked Andy Edwards for a further 5 benches for the park after we were told at the AGM that there were plenty available. However Andy replied that they will purchase a further two to be placed in the park in readiness for the summer and for us to let him know where these might go. If we require any further benches we would need to fundraise or get sponsorship for them.

**4. Chairman's Report** – As Sarah was unable to attend she sent a message thanking everyone involved with helping at the Clean Up and Treasure Hunt.

**5. Treasurers Report and Membership** - Balance last meeting £2573.41

Hire of hall May -£6.50 Website charges £19.38 = total outgoings £25.88

Cash in Bank – £2544.54, Cash in Hand - £2.99 Total £2547.53

John mentioned that with the likelihood that Tom Wye's involvement at committee level was likely to be limited due to his election to WBC we needed 1 or possibly 2 more signatories for the account. Pam and Rob volunteered. John also explained to Joanna and Janette about the £2K from S. Water ring fenced for toilets. Pam handed out 20 membership forms at the Clean Up and received 2 renewals and one new member so handed the details and £3 to John.

**6. Website and Facebook.** – Details of East Worthing Festival to be mentioned .

### **7. Any Other Business**

Pam attended the ‘Running Events’ meeting run by Voluntary Action Worthing who “ provide support, expertise, information and networking capacity to voluntary, community, charity and social enterprise groups and those starting them and running them. They also help groups to find volunteers! They are especially (though not exclusively) concerned to support groups that can address issues of vulnerability, exclusion and unmet need.”

There was a table where you could share information (including leaflets) about your work, forthcoming events, training or plans and chat to others. All very friendly. Tom Wye was there on behalf of St. Barnabas and said he was now involved with Tarring Park! There were talks from Jim Cunliffe who organises Birdman, Simon Jones the Licensing Officer from the Council who was very interesting – not only involved with alcohol licences but also entertainment, busker, raffles, lotteries etc etc. About raffles he said that they are strictly regulated and don’t need a licence if tickets are sold and drawn on the same day. Cash prizes aren’t allowed and nobody under 18 can sell the tickets.

Jo Osborne is the new Events and Tourism Manager at the Council and agreed that the paper work for holding events needed restructuring – Tom Wye suggested a One Stop Shop was needed and it was suggested that a Flow Chart might be easier to manage instead of groups having to contact different people. On the subject of Risk Assessment forms she said to fill them in depending on what is reasonable for the size of your group and event. Events need to be planned a year ahead and they can be put on the Voluntary Action Worthing website and also the Council have an Events Guide called What When Where which covers Worthing, Shoreham, Lancing, Sompting, and Southwick. To promote an event in future brochures you can email them at [events@adur-worthing.gov.uk](mailto:events@adur-worthing.gov.uk) or write to Jo Osborne, Events Manager, The Connaught Theatre, Union Place, Worthing, BN11 1LG. The current brochure is for June, July and August. We were asked to put on Post it Notes any problems or tips we have and these will be addressed in the next VAW bulletin. To get the e bulletin visit [www.vaworthing.org.uk](http://www.vaworthing.org.uk)

The next Forum meeting is on 8<sup>th</sup> September.

It was a very interesting meeting and many members were interested in our group. We also were invited to have some lunch there – free of charge, as was the meeting! Well worth the couple of hours spent.

**8. Date, Time and Venue of next meeting Tuesday 7<sup>th</sup> July at 7.30pm at East Worthing Community Centre.**